

§ 558.3 License Fees

(a) The schedule of fees for licensure of an agency authorized to provide one or more services is as follows:

- (1) initial (includes change of ownership) license fee--\$2,625;
- (2) renewal license fee for a three-year license--\$2,625;
- (3) renewal license fee for a two-year license--\$1,750;
- (4) initial (includes change of ownership) branch office license fee--\$2,625;
- (5) renewal branch office license fee for a three-year license--\$2,625;
- (6) renewal branch office license fee for a two-year license--\$1,750;
- (7) initial (includes change of ownership) ADS license fee--\$1,000;
- (8) renewal ADS license fee for a three-year license--\$900; and
- (9) renewal ADS license fee for a two-year license--\$600.

(b) Separate fees for branch office and ADS licenses and renewals are required for each physical address. To renew a branch office or ADS license, the licensee must submit the renewal application and payment in full, of all applicable licensing fees, for each branch office and ADS sought to be renewed, at the same time as the parent agency submission for renewal.

(c) A late fee assessed under Subchapter B of this chapter (relating to Criteria and Eligibility, Application Procedures, and Issuance of a License) is one-half the amount of the required renewal license fee established in subsection (a) of this section. If HHSC assesses a late fee described in this subsection, the applicant must pay the applicable renewal application fee in full plus the late fee described in this section. HHSC may assess a separate late fee for each parent agency, branch office, and ADS renewal application.

(d) If an applicant for an initial license based on a change of ownership submits a late application for a license to HHSC, as described in § 558.25 of this chapter (relating to Requirements for Change of Ownership), the applicant must pay the required initial license fee, as set out in subsection (a) of this section, plus a late fee of \$250.

(e) HHSC does not review an application until the applicant submits the application and the online portal reflects a status of payment received.

(f) A fee paid to HHSC is not refundable but may be reimbursed under the circumstances and conditions described in § 558.31 of this chapter (relating to Time Frames for Processing and Issuing a License).

(g) HHSC accepts payment of required fees made in accordance with options made available through the online portal.

Notes

26 Tex. Admin. Code § 558.3

The provisions of this §558.3 adopted to be effective June 1, 1994, 19 TexReg 2915; amended to be effective June 7, 1998, 23 TexReg 5694; transferred effective September 1, 1999, as published in the August 6, 1999 issue of the Texas Register, 24 TexReg 6099; amended to be effective June 15, 2000, 25 TexReg 5929; amended to be effective February

1, 2002, 26 TexReg 9159; amended to be effective June 1, 2006, 31 TexReg 1455; amended to be effective September 1, 2008, 33 TexReg 1149; amended to be effective January 15, 2009, 34 TexReg 252; amended to be effective July 1, 2012, 37 TexReg 4613; Transferred from Title 40, Chapter 97 by Texas Register, Volume 44, Number 15, April 12, 2019, TexReg 1893, eff. 5/1/2019; Amended by Texas Register, Volume 46, Number 15, April 9, 2021, TexReg 2428, eff. 4/25/2021